

Director – Economic Development and Chamber of Commerce

Clay County, KS

The Clay County Economic Development Group (EDG) and the Clay Center Area Chamber of Commerce are searching for an energetic and experienced professional to serve as lead on delivery of a shared strategic vision and plan to bolster commerce and economic development in the area. With a strong foundation in place, this leader will directly influence vision, plan design, and implementation of a roadmap for additional success in the years ahead. Both the EDG and Chamber of Commerce boards are pursuing the possibility of formal consolidation in the months ahead, for the increased efficiency and effectiveness to deliver on shared goals. This leader will be central to the ideation, evaluation, recommendation, decision making, and implementation processes to reach our goals. She/he will work closely with other key staff members to inspire, coach and partner toward desired results.

Job Summary: The Director, accountable to the Clay County Economic Development and Chamber of Commerce boards, will be responsible for the planning, implementation, and development of strategic, diversified programs to stimulate growth by increasing economic opportunities, valuations, economic diversity, and wealth. This person will handle administrative/supervisory, coaching, and professional development duties for the entire staff.

What the candidate brings to the position:

- An energy, passion, and drive to serve a business community, their interests and foster an environment for business growth and recruitment.
- A relationship minded approach and willingness to consistently meet with and understand the needs and goals of individual businesses -- use that information to understand, articulate and develop plans that fit with the economic trends at the community/county level.
- An ability and willingness to listen and be open minded to new ideas and feedback.
- Be a source of inspiration, motivation, and leadership.
- Initiative- proactively and consistently assess and analyze needs of the economic community, design and recommend solutions, business plans and models to meet those needs.
- The vision to encourage capital investment and job creation.
- Basic grant development techniques

Key job requirements:

- Live in Clay County, KS.
- Education: Bachelor's degree in business management, public administration, marketing, real estate, finance, economic development, planning or related field.
- Experience: Five years related experience or equivalent combination of education and experience.
- Work Environment: This position requires frequent visits to businesses and organizations within the county along with meetings in the early morning and in the evenings, on

occasion. Occasional travel outside of the county and overnight is required for conferences and meetings.

- Valid driver's license